

Classic Upward Bound Program

1000 Hilltop Circle

Math/Psychology Room 007

Baltimore, Maryland 21250

410-455-2700 (voice)

410-455-1062 (fax)

upbound@umbc.edu

<http://upwardbound.umbc.edu>



Instructor/Res. Director Application

What is UMBC Upward Bound?

Upward Bound is a nationwide, federally funded educational program, authorized by the Higher Education Act of 1965, for high school students. The Upward Bound Program at the University of Maryland Baltimore County was initiated in 1989.

Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in their precollege performance and ultimately in their higher education pursuits. Upward Bound serves high school students from low-income families; and high school students from families in which neither parent holds a bachelor's degree. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

The Program's design promotes the development and enhancement of students' basic skills, academic and cultural enrichment, and the motivation necessary to matriculate at and graduate from college. To insure students' complete development, participation in personal and individual counseling, educational/ cultural activities, the summer residential component, in addition to academic support, developmental and enrichment activities, is mandatory.

Upward Bound serves students who have demonstrated academic potential and who meet the income and first generation to obtain a four year college degree criteria established by the U.S. Department of Education. The Program provides students and their parents with an opportunity to invest in students' futures and thus realize their potential and goals.

The UMBC Upward Bound Program is funded with two grants totaling \$630,804 from the US Department of Education.

Application Requirements

Thank you for your interest in the UMBC Upward Bound Program.

Please complete the application and return it to our office. The following items must be submitted as a part of your completed application for employment:

- Current resume
- Confidential Character Reference form
- Sample Original Lesson Plan for your content area – **Instructor Applicants only**

If you have any questions about the application, the program, or expectations, please feel free to contact us by phone (410-455-2700) or by electronic mail (upbound@umbc.edu).



Success Through Commitment

Directions: Only completed applications will be processed. For an application to be completed, all questions must be answered and the documents specified above must be received. If a question does not apply to you, fill in the letters "N/A."

PERSONAL INFORMATION

Name _____
 Address _____
 City _____ State _____ Zipcode _____
 Preferred Contact # _____ Teaching Subject _____
 Available Starting Date _____ Referred By _____
 e-mail Address _____
 Have you ever been convicted of a misdemeanor or felony? Yes No

EMPLOYMENT HISTORY (most relevant first)

<u>PLACE</u>	<u>POSITION</u>	<u>DATES</u>	<u>REASON FOR LEAVING</u>

Do you consent to having your past employers contacted for references? Yes No

EDUCATIONAL BACKGROUND:

<u>INSTITUTION</u>	<u>DATES</u>	<u>CREDITS</u>	<u>DEGREE EARNED</u>	<u>MAJOR</u>

Describe your philosophy on education below

SIGNATURE

With your signature below, please verify all information provided on this application to be true.

Signature	Date

Confidential Character Reference

TO BE COMPLETED BY THE APPLICANT

Applicant Name: _____

TO BE COMPLETED BY REFERENCE

The above named applicant has applied for a position as an Instructor with the UMBC Classic Upward Bound Program (CUB). CUB offers academic preparation for college bound low income, first generation to go to college, high school students. CUB looks for staff members that are comfortable working with high school students from diverse, but sometimes disadvantaged backgrounds. Your evaluation of this applicant will be closely examined (along with other factors) during the employment process. Please return the completed recommendation to

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Math/Psychology Rm #007
Baltimore, MD 21250

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1. How long have you know the applicant and in what capacity?
2. Can you think of any reason why the applicant should not be working with high school age students? If yes, please explain.
3. Does the applicant function appropriately in pressure situations or sudden change of schedule?
4. If you are a current or previous employer, would you rehire this person?

Please rate the student on each of the following in relation to the position	Always/ Excellent	Usually/ Very Good	Sometimes / Average	Rarely/ Below Avg.	Never / Poor	No Basis to Judge
Demonstrates a desire to learn						
Completes tasks independently						
Displays a positive attitude						
Exhibits maturity						
Relates well to peers						
Exhibits good character						
Understands the needs of teenagers						
Adapts well to new situations						
Responds well to constructive feedback						
Takes initiatives to promote new ideas						
Exhibits dependability						
Demonstrates effective communication skills						
Overall assessment						

Reference's name (please print): _____

Company/Organization: _____ Position: _____

Email Address: _____ Phone: _____

Signature: _____ Date: _____